



*Office Use Only*

Date \_\_\_\_\_

Fees \_\_\_\_\_

Notes \_\_\_\_\_

## Veritas Classical Academy **Re-enrollment/ 2010-2011**

### **Student Information** (Please submit separate applications for each student.)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade Entering\* \_\_\_\_\_ Gender \_\_\_\_\_

Email to use for school correspondence \_\_\_\_\_

### **Parent Information**

#### **Father**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_ E-mail \_\_\_\_\_

#### **Mother (if different address from father)**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_ E-mail \_\_\_\_\_

**Siblings** (Please list name and age of all siblings living at home that are not currently enrolled at VCA.) \_\_\_\_\_

**Church Membership** \_\_\_\_\_ Pastor \_\_\_\_\_

Church Address \_\_\_\_\_

**\*Grade advancement is final only after the completion of the 2009-2010 school year with the student's grades reflecting a sufficient mastery of all subjects as described in the Veritas Parent-Student Handbook.**



**Veritas Classical Academy**  
**P.O. Box 720426**  
**Norman, OK 73070**  
**405.644.4280 (Main Office)**  
**405.644.4283 (Admissions)**

## **RE-ENROLLMENT AGREEMENT**

**Student:** \_\_\_\_\_ **Entering Grade:** \_\_\_\_\_ **Academic Year:** 2010-2011

### **I. General Conditions**

We, the undersigned Parent(s)/Guardian(s) agree to the following conditions and hereby enroll \_\_\_\_\_ as a student at Veritas Classical Academy (VCA or the School) for the 2010-2011 school year. We understand that this Enrollment Agreement is between the Parent(s) or Guardian(s) of the above-named student and VCA. The school is not bound to enroll the student until this agreement is signed by a school representative. For students who are re-enrolling, grade advancement is final only after the completion of the previous school year and the student's grades reflect a sufficient mastery of all subjects as described in the Veritas Parent-Student Handbook. The School reserves the right to accept or reject a student for enrollment for any reason, notwithstanding the submission of the Agreement. This agreement confirms the commitment of the Parent(s)/Guardian(s) to pay tuition to the School for the entire school year in return for its reserving a place for the student and providing educational services. In the event that the School is unable to provide or continue its educational services to the student for any cause, the School shall not be liable for claims for any costs or expenses incurred as a result.

### **II. Financial Arrangements**

We agree to pay all tuition and related fees according to one of the payment plans detailed in this Agreement. We understand that the nonrefundable enrollment fee is required to hold space for the student. We also understand that if payment arrangements have not been made prior to the first day of school, the above-named student will not be permitted to attend classes. We acknowledge that the School, to continue meeting operating expenses and to continue maintaining plant facilities, must be assured, in advance, of required annual income from tuition. Parent(s)/Guardian(s) are therefore responsible to pay tuition for the entire school year even if the student should cease to be enrolled before the end of the academic year. We understand the amount of full-time tuition is \$2,690 for Pre-K, \$2520 for grades K-5 and \$3,170 for grades 6-11 for the 2010-2011 school year.

### **III. Nonrefundable enrollment fee**

The nonrefundable enrollment fee of \$100 is due by February 25 to hold a spot. After February 25, placement will be on a space available basis along with new student applicants.

### **IV. Payment Plan**

Please indicate your acceptance by initialing one of the following payment plans:

\_\_\_\_\_ Payment in full with tuition discount and re-enrollment fee waiver. Please provide VCA with a check or money order for the total tuition due on or before February 25, 2010.

(OR)

\_\_\_\_\_ Payment in full (without tuition discount and re-enrollment waiver) to be paid to VCA with a check or money order by July 30, 2010.

(OR)

\_\_\_\_\_ Payment through FACTS tuition management (automatic bank draft) in 9 equal payments from September-June with the month of February off for re-enrollment. There will be annual \$41 fee (payable to FACTS) per family. We understand that classes added after execution of this contract will result in additional tuition and fee charges at the rate published in the online schedule and authorize VCA to adjust our account with FACTS accordingly.

(OR)

\_\_\_\_\_ Automatic billing to MasterCard, Discover, or American Express with a convenience fee for each payment. Payments made in 9 equal payments from September-June with the month of March off for re-enrollment. There will be a annual \$41 fee (payable to FACTS). We understand that classes added after execution of this contract will result in additional tuition and fee charges at the rate published in the online schedule and authorize VCA to adjust our account with FACTS accordingly.

#### V. Regulations, Conduct, and Records

We recognize that the School reserves the right to dismiss any student (without a tuition reduction or remission) in the event the student or members of the student's family engage in conduct that VCA considers to be detrimental to the learning environment or reputation of the School, that fails to support the School's policies or regulations, or that prevents the School from fulfilling its mission. Dismissal may occur at any point in the school year. We understand that the basis for dismissal can include, but is not limited to, a violation of the then current Parent-Student Handbook, failure to maintain acceptable academic standards as outlined in school policy, or a single off-campus act. We understand that our child's progress at VCA will be largely determined by our proper administration of the at-home component.

We agree to be bound by the conditions of enrollment expressed in this Agreement and to support the School in the administration of school policies and in the enforcement of all student regulations. We authorize the School to release the above-named student's academic transcript to another grade school in the event of a transfer prior to graduation. We understand that the School may withhold the official transcripts and/or records of any student until written notification of the student's withdrawal has been received from the parent/guardian and all financial matters related to the student's enrollment have been cleared.

This agreement will be governed by the laws of the State of Oklahoma. Any disputes arising from this agreement shall be settled according to the principles set forth by the Institute of Christian Conciliation, including submitting to the judgment of a Christian arbitrator. The undersigned agrees to pay reasonable costs for collection of past due accounts, including professional fees.

We understand that each provision of this Agreement is severable and independent, and will remain in full force and effect, without regard to the ability to enforce any other provision(s). In signing this Agreement, we confirm that the statements made are true and correct, that we are authorized to sign this Agreement on our behalf and on the behalf of all others having a parental relationship to the student, and that we agree to all the terms of this Agreement.

#### Signature of Student entering grade 6 and above:

I have read, understood, and agree with VCA's guidelines and policies as outlined in the Mission Statement, Statement of Faith and Parent/Student Handbook.

Student Signature \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

Date

We understand that a student may withdraw by September 1 without academic penalty; however, in the event of withdrawal of the student **after May 18** and after execution of this agreement **all tuition and fees are still due for the entire 2010-2011 school year.**

#### Conciliation Clause

The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; 1 Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically-based mediation and, if necessary, legally binding arbitration in accordance with the *Rules of Procedure for Christian Conciliation* of the Institute for Christian Conciliation, a division of Peacemaker Ministries (complete text of Rules is available at [www.Peacemaker.net](http://www.Peacemaker.net)). Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement and expressly waive their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision.

**Signatures of Parent(s)/Guardian(s) Financially Responsible for the Student:**

Parent/Guardian \_\_\_\_\_ / \_\_\_\_\_  
Date

Parent/Guardian \_\_\_\_\_ / \_\_\_\_\_  
Date

**(In two-parent homes, both parents need to sign above.)**

Accepted for VCA by: \_\_\_\_\_ / \_\_\_\_\_  
School Principal Date

*Veritas Classical Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan policies, and athletic and other school-administered program.*